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Foothills Regional Commission  
Executive Committee Meeting  
November 13<sup>th</sup>, 2025  
Minutes

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**Committee Members Present**

- **Chairman** Fred Baisden, Polk County
- **Vice-Chair**, Max Hopper, Cleveland County
- **Secretary**, Bryan King, Rutherford County
- Jack Shytle, Town of Polkville
- Jimmy Dancy, Town of Rutherfordton

**Committee Members Absent**

- Ashley Wooten, McDowell County
- Dean Buff, McDowell County

**FRC Staff Present**

- Danna Stansbury
- Charlotte Sullivan
- Laura Lynch
- Pam Hall
- Alan Toney
- Amanda Scott
- Allyn Talbot

**FRC Staff Absent**

- Annette Staley

**Call to order**

Foothills Regional Commission's (FRC) Executive Committee meeting was held at Isothermal Community College on November 13<sup>th</sup>, 2025. Chairman Fred Baisden called the meeting to order at 11:59 am and welcomed everyone. Chairman Baisden gave an invocation, followed by the Pledge of Allegiance and State Salute to the North Carolina Flag.

**Approval of Minutes**

Chairman Baisden introduced the August 21<sup>st</sup> meeting minutes for discussion.

- No objections were raised.
- Motion to approve: Jack Shytle.
- Second by: Jimmy Dancy.
- Motion passed unanimously.



## Finance & Budget

**(Charlotte Sullivan, Finance Director)**

- Presented cash flow as of September 30<sup>th</sup>:
  - \$4 million in Investment Account (NCCMT)
  - \$766,848 in Section 8 Housing Account
  - \$130,181 in the General Fund Account
  - \$10,841 in the Payroll Account
- Revenue Analysis:
  - \$1.2 million restricted departmental funds remain from June 30.
  - Departments encouraged to utilize funds on hand during federal shutdown delays.
  - Aging and Workforce reimbursements are two months behind.

## Area Agency on Aging

**(Laura Lynch, Area Agency on Aging Director)**

- Housing Improvement Program runs through December 2026.
- Dogwood Health Trust grant request (\$200,000) appears promising.
- Major inaccuracies in the State Division of Aging audit tool (off by \$300–400k statewide).
- FRC reconciled manually; the state is now addressing the issue.

## Housing

**(Pam Hall, Housing Director)**

- Pam reported HUD's Emergency Housing Vouchers now end in 2026.
- FRC will absorb remaining vouchers to prevent household displacement.
- November rent funding received; December funding expected but unconfirmed.

## Workforce Development

**(Annette Staley, Workforce Development Director- Absent, Danna Stansbury presented on his behalf)**

- Federal monitoring will be extensive due to recovery funding distribution.

## Economic Development

**(Alan Toney, Economic Development Director)**

CEDS 2025 Progress Report:

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- Demographic shifts and aging population.
- Industrial building redevelopment challenges.
- \$1.6M in ARC water/sewer awards.
- ADU permitting pilot program.
- Continued interstate designation advocacy for US-74.

Chairman Baisden introduced the CEDs 2025 Progress Report for discussion.

- No objections were raised.
- Motion to approve: Bryan King.
- Second by: Jimmy Dancy.
- Motion passed unanimously.

### Executive Director's Report

(Danna Stansbury, Executive Director)

- Chimney Rock received \$200k in small business recovery funding.
- FEMA continues delaying temporary facility approval, and a potential temporary site at Rutherford Life Services.
- Permanent facility discussions reopened with Isothermal Community College.
- Building Committee to be formed.
- Columbus town operations are stabilizing; town manager search to begin after the holidays.
- Nominating Committee revisited; Janet Gerald suggested.
- Legislative Breakfast is set for January 26<sup>th</sup>.
- Shutdown contingency plans were prepared but not enacted.

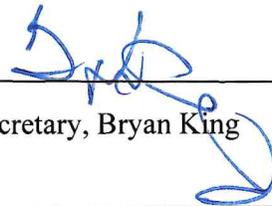
### Adjournment

Chairman Baisden adjourned the meeting at 1:19 pm.

Respectfully submitted,



Chair, Fred Baisden



Secretary, Bryan King