



Intention to Bid PY 2026
Workforce Innovation & Opportunity Act
Adult/Dislocated Worker and Youth

The Foothills Workforce Development Board is procuring for the delivery of services in Cleveland, McDowell, Polk and Rutherford counties. Services are scheduled to begin July 1, 2026, and end June 30, 2027. Bidders are required to submit an intent to bid form (non-binding) on or before Tuesday, February 10, 2026 by 4:00 P.M. Forms may be mailed, emailed or hand delivered. An intent to bid form received after the required time will not be considered. Submission of the Intent to Bid form is required to participate in the Request for Proposal (RFP) process.

Request for Proposal (RFP will be posted on the Foothills Workforce Development Board's website at:
<https://frcnc.gov/workforce-development/>

The mandatory Intent to Bid form will be accepted at Foothills Regional Commission at 111 West Court Street in Rutherfordton or mailed to PO Box 841, Rutherfordton, N.C. 28139. Forms will also be accepted by email at: astaley@frcnc.gov

Thank you for your interest in providing services to customers in the Foothills Workforce development area.

Annette Staley

astaley@frcnc.gov

Phone: Cell (828) 980 3599

Office (828) 351 2369

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Equal Opportunity Employer/Program

Auxiliary <https://frcnc.gov/workforce-development/Aids and Services are Available Upon Request to individuals with Disabilities>



Letter of Intent to Bid Form
 Workforce Innovation and Opportunity Act
 Program Year 2026 (July 1, 2026 to June 30, 2027)

Through completion of this form, our organization is acknowledging and interest to participate in the Foothills Workforce Development Board’s Request for Proposal procurement process to provide Programmatic Services as outlined in the 2026 Request for Proposal under the Workforce Innovation and Opportunity Act (WIOA). RFP can be accessed at: <https://frcnc.gov/workforce-development/>

The Counties listed below are open for competitive bid through a Letter of Intent to the Foothills service area. Please indicate with “Yes” in the table below which county/counties and which Program your organization is interested in submitting a bid.

County	Adult	Dislocated Worker	Youth
Cleveland			
McDowell			
Polk			
Rutherford			

Authorized representatives of our organization have read the 2026 Request for Proposal regarding the provision of program services and we believe our organization is qualified to bid on these services. We understand that the receipt of the completed form by 4:00 on February 10, 2026, is a requirement for our organization’s participation in the FRWDB’s Request for Proposal process.

Print or type the information in the table below:

Organization Name:
Address:
Telephone Number
Email:
Signatory Authority Name/Title

 Authorized Signature

 Date