

FOOTHILLS REGIONAL COMMISSION

SECTION 8 HOUSING

TENANT REQUEST TO MOVE

I, _____, request to move from
(Print Name)

(Print your current address where you are requesting to move from)

If you are eligible to move, a CONFIRMATION LETTER will be mailed to you.

If you are not eligible to move, a MOVER DENIAL LETTER, will be mailed to you. Your request may be denied based on one of the following reasons:

1. If you are in the first year of your lease
2. If you have any outstanding tenant-caused failed inspection items
3. If you owe money to a Public Housing Authority (PHA)

Signature

Date

NOTICES TO TENANT: Please do not give a vacate notice to your landlord until you have received your Voucher **and** submit a RFTA (Request for Tenancy Approval) for a new unit. The moving process can take at least 30 days to process. Your Housing Counselor will follow-up with you by phone or in writing.

If you have to move from your unit during this moving process, you must provide your Housing Counselor with an address to which we can mail you correspondence. Please keep your contact number updated.

Please submit this form to your housing counselor as listed below:

For tenants with last names starting with the letters:		
A - Ledbetter: Jennifer Fox	Phone: (828) 351-2343	email: jfox@frcnc.gov
Lee – Z: Kieran Nelson	Phone: (828) 351-2333	email: knelson@frcnc.gov
FSS/EHV: Tammy Phillips	Phone: (828) 351-2372	email: tphillips@frcnc.gov