

Foothills NC HOME Consortium Council Inaugural Meeting Minutes June 13, 2023

**In attendance**: Penny Martinez, Alan Toney, Charlotte Sullivan, Don Ramsey, Clint White, Laura Lynch, Mike Lugo, Ben Bordeaux, Dee Hunt, Sarah Grymes, Pam Hall, Will Rucker, and by phone Alan Toney.

**Absent**: Stan Anthony, David Moore

The training presentation of this first Consortium Council meeting began at 6:20pm with Penny Martinez, FRC’s Housing Planner for the HUD HOME program explaining the background and basics of the HOME requirements and processes. A binder was given to each of the 11 Council members a week prior containing HOME policies and procedures, requirements, sample documents of project loans, deeds, award letters, and By-laws for the Council to approve. Additionally, the following handouts were given for further information: Match contribution eligible ideas, PY 2023 Annual Action Plan, Presentation slides, and Council member contact list. An agenda was followed with the Election of the Chairperson and adoption of the By-laws occurred after the formal meeting start.

The formal portion of the meeting was called to order at 7:04 and a motion was made by Dee Hunt and a second by Will Rucker, to elect Don Ramsey the Chairperson. The motion passed by unanimous vote( 6 ayes) of these 6 members, Will Rucker, Clint White, Alan Toney(call-in), Dee Hunt, Mike Lugo, Don Ramsey. The following 3 members recused themselves: Sarah Grymes, Laura Lynch, Pam Hall.

The second item on the agenda was the adoption of the By-laws, with a discussion taking place before the motion to adopt which involved the number set for the quorum at 6. Some members thought the number should be an odd number, but Will Rucker made a motion to have the quorum number set at 4 and this was seconded by Clint White. A vote took place with a unanimous vote of 6 ayes from Will Rucker, Clint White, Dee Hunt, Don Ramsey, Alan Toney, and Mike Lugo. Sarah Grymes, Laura Lynch, and Pam Hall once again recused themselves.

A motion to adopt the By-laws was then made by Mike Lugo with a second from Dee Hunt. A unanimous vote of 6 ayes occurred from Mike Lugo, Will Rucker, Clint White, Dee Hunt, Alan Toney, and Don Ransey. Sarah Grymes, Laura Lynch, and Pam Hall recused themselves. Penny agreed to edit the By-laws document that is currently in each of the members’ binders by the next meeting so that the quorum number will be correctly reflected.

The next meeting date was set for August 8th at 6pm at the same location, and the meeting adjourned at 7:29 by a motion from Dee Hunt and a second by Mike Lugo with all in favor.